



STARCHASER
commercial space access

CONFIRMED

DATE OF VISIT:

TO ENSURE YOUR EVENT IS A SUCCESS COULD YOU PLEASE COMPLETE THIS FORM AND FAX IT BACK TO STARCHASER ON 0161 882 9233. Full confirmation, itinerary and venue must be received NO LATER THAN ONE MONTH prior to your event.

COMPANY NAME / EVENT: _____

VENUE ADDRESS: _____

_____ POSTCODE: _____

INVOICE ADDRESS: _____

_____ POSTCODE: _____

MAIN CONTACT DETAILS:

Name: _____ Phone number: _____ Email: _____

Developed by rocket scientists, our inspirational, motivational and exciting speakers and workshops are available to any conference, business seminar or event – ANYWHERE.

- SKYBOLT ROCKET: Presentations at the rocket will be provided approximately every 60 minutes.
- GUEST SPEAKER: Used to inspire and motivate audiences and enhance your event with anything from a simple business message, to changing the way your staff/visitors view themselves & your organisation.
- ROCKET FACTORY FUN: A great team building activity with a certificate for the winners. Everybody builds a rocket of their own which is then flown from one of our compressed air launchers.
- COUNTDOWN TO LAUNCH: A team based event; participants will uncover skills and competencies relevant to their roles within your company. The challenges have been specifically designed to encourage colleagues to work together to achieve results beyond their own expectations. [see www.space4companies.co.uk]
- EVENING PRESENTATIONS: As Guest Speaker - only later.... Please state if required. Time: _____

THE FOLLOWING EQUIPMENT AND SERVICES ARE REQUIRED:

Please indicate if you HAVE to the following equipment and services.

[*THESE CAN BE SUPPLIED AT EXTRA COST]

AUDIO / VISUAL & ELECTRICAL POWER

Colour Data Projector & Screen *	Yes	No
Sound system *	Yes	No
Ability to connect laptop pc to your sound system *	Yes	No
Ability to connect laptop pc to your data projector *	Yes	No
Electrical supply to presenter station	Yes	Yes

IN ORDER TO MAKE ACCESS TO AND FROM THE VENUE EFFICIENT:

Please state the best times for arrival/departure of the SKYBOLT rocket.

[PLEASE NOTE: ADD-ON / STAND ALONE PRESENTATIONS NEED NOT COMPLETE THIS]

Preferred arrival time:
Preferred departure time:
If an EVENING PRESENTATION is required, what time can the rocket leave?
Preferred departure time:
No

FURTHER INFORMATION / REQUIREMENTS :

PAYMENT: Provisional bookings can be taken. All provisional bookings should be confirmed within 7 days by returning this booking form, signed, along with a deposit of 50% of event value. Payments can be made by BACS [details on request] or cheque [made payable to STARCHASER]. Outstanding balance must be made prior to event date.

DECLARATION :

Please read and sign the following declaration and return it to Starchaser by Post or Fax. I DECLARE THAT THE INFORMATION CONTAINED WITHIN THIS BOOKING FORM IS CORRECT. I am authorised to make this declaration and I have read and understand the material enclosed with this confirmation. I am aware that by signing this declaration and returning it to Starchaser Industries I may be liable to a cancellation charge in the event that I choose to cancel my visit.

Name: _____ Signed: _____ Date: _____

STARCHASER INDUSTRIES LTD

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